



GLOBAL ASSOCIATION OF PROFESSIONALS

CONSTRUCTION CERTIFICATION AND TESTING

"Raising the bar on safe practice and higher education"



YOUR DONATIONS CAN HELP OTHERS

- **Education Scholarships**
- **Certification Fee Scholarships**
- **Employment Scholarships**
- **Employment clothing Scholarships**
- **Industry start-up Scholarships**

We are raising the bar on higher education, strict sanitation, and safe practice. The GAP Directors, administration, and committee members have over 15 years of experience in the industry. It is essential that important details of our industry are supported by facts, experience, and education. GAP sets high standards for the industry for professional practice.

GAP is an association that is lead by an OSHA Instructor with committees that range in the industry with a minimum of 15 years of experience and education.

Members of the specialized committees are referred to as "Board Certified Professionals". The letters after a professional's name, mean that their education and training, professional qualifications, competence, and ethical conduct have passed a rigorous evaluation, and have been found to be consistent with the high standards established by GAP.

CERTIFICATION:

Certification for each specialized area includes the following components:

Compliance

Applicants must agree to:

1. Obtain the applicable insurance required to perform as a professional if self employed.
2. Comply with all regulations required by State, County, City, and Federal laws.
3. Comply with all regulations that pertain to the specialized trade, including OSHA regulations.
4. Abide by the Code of Ethics established by GAP committee.
5. Maintain good status of Certification, all fees are paid, membership dues are current at all times.
6. If applicable, current OSHA certification at all times.
7. Pay non-refundable, non-prorated annual fee of \$100, or 2 years \$150.

Eligibility Requirements:

1. Maintain current membership.
2. Copy of Degree, Education Certificate, or Training Certificate with the required amount of clocked hours or years in the industry.
3. Be at least eighteen (18) years of age.
4. Complete application with non-refundable application fee of \$200.
5. Pass GAP exam (\$100 charge for exam, includes 1 re-test). We suggest you take the online pre-exam course for \$200 before taking the GAP acceptance exam. Some specializing certifications will require more than 1 exam for certification.

Restrictions

Applicants are ineligible for certification or renewal of certification if the applicant:

- Has been cancelled due to mis-conduct, violation to safe practice, permit suspended, revoked, or had any other disciplinary action taken, or a permit refused by federal, state, territory, or district regulator authority.
- Willfully or habitually violated the Code of Ethics as set forth by the Ethics Committee and the Committee for Certification review of GAP.
- Made materially false or fraudulent statement in an application or other document relating to certification.
- Membership fees or violation fees not paid in full.
- Has been cited by the committee with the determination of Non-Renewal Status.

Violations

The committee of GAP may call to meeting regarding, but not limited to: Certified Technician's conduct, practice, safety practice, ethics. In the event GAP receives a written complaint regarding a Certified Technician GAP will notify in writing the complaint to the Certified Technician. A meeting will be called with committee members and the Certified Technician. The Certified Technician may submit any and all items they would like the committee to review and consider in the Complaint Meeting. It is to the best interest to assist and resolve the complaint and protect the public at all times.

In the event a Certified Technician is in violation of any certification requirements including, but not limited to excessive complaints, the committee shall:

- Letter in file.
- Revoke the certification with no refund to any and all fees.
- Suspend the certification, not allowing any the Certified Technician to claim valid certification for a stated period of time.
- Fine the Certified Technician, in which the fine fees will be entered into the "Scholarship Fund".
- Cancel the certification.
- Possibility of non-renewal acceptance.

Application Requirements are specialized per industry.

CONSTRUCTION MEMBERSHIP/CERTIFICATION

Intradermal Cosmetics certification is broken down in several certification degrees:

- IRRIGATION TECHNICIAN CERTIFICATION (CIT)
- LANDSCAPE MAINTENANCE PROFESSIONAL CERTIFICATION (CLMP)

IRRIGATION TECHNICIAN CERTIFICATION

Eligibility Requirements

In order to qualify for certification, an applicant shall:

1. Maintain current membership.
2. Copy of Degree, Education Certificate, or Training Certificate with the required amount of clocked hours or years in the industry.
3. Be at least eighteen (18) years of age.
4. Complete application with non-refundable application fee of \$200.
5. Pass GAP exam (\$100 charge for exam, includes 1 re-test). We suggest you take the online pre-exam course for \$200 before taking the GAP acceptance exam. Some specializing certifications will require more than 1 exam for certification.

Application Requirements for

IRRIGATION TECHNICIAN CERTIFICATION as Certified Irrigation Technician (CIT)

In order to qualify for certification, an applicant shall submit a complete application package to GAP in such form as required by the committee which shall include:

1. Completed and signed Application Form.
2. Copy of applicant's driver license, federal passport, or other government picture identification.
3. 1 year of irrigation-related field experience from a job or as owner of construction company OR 40 hours of Professional Training with 6 months of irrigation-related field experience. Must include drip systems, sprinkler systems, troubleshooting, installation, clocks/timers programming and troubleshooting. Must be verifiable including Instructor or School name, address, phone number, email address, dates of training.
4. Copy of Professional Training Certificate.
5. 2 Letters of Recommendation
6. OSHA 10 Certification
7. Application fee
8. Pass GAP qualification exam with 70% or better.

LANDSCAPE MAINTENANCE PROFESSIONAL CERTIFICATION as Certified Landscape Maintenance Professional (CLMP)

1. Maintain current membership.
2. Copy of Degree, Education Certificate, or Training Certificate with the required amount of clocked hours or years in the industry.
3. Be at least eighteen (18) years of age.
4. Complete application with non-refundable application fee of \$200.
5. Pass GAP exam (\$100 charge for exam, includes 1 re-test). We suggest you take the online pre-exam course for \$200 before taking the GAP acceptance exam. Some specializing certifications will require more than 1 exam for certification.

Application Requirements

In order to qualify for certification, an applicant shall submit a complete application package to GAP in such form as required by the committee which shall include:

6. Completed and signed Application Form.
7. Copy of applicant's driver license, federal passport, or other government picture identification.
8. 1 year of field experience from a job or as owner of construction company OR 40 hours of Professional Training with 6 months of experience.

Provide proof of pictures or letter from employer/supervisor.

- Must include drip systems, sprinkler systems, troubleshooting, installation, clocks/timers programming and troubleshooting knowledge.
 - Lawn maintenance, tree and shrub maintenance.
 - Tree and shrub identification.
 - Tree and shrub trimming rules and regulations for proper growth.
 - Safety of small equipment use (chain saw, hedge trimmers, weed eaters, etc...)
9. Copy of Professional Training Certificate. Must be verifiable including Instructor or School name, address, phone number, email address, dates of training.
 10. 2 Letters of Recommendation
 11. OSHA 10 Certification
 12. Application fee
 13. Pass GAP qualification exam with 70% or better.

GUIDELINES

Examinations

To become Certified, successful completion of the following examinations is required:

Written Examination tests range of topics, irrigation systems, sprinkler systems, instrumentation and clocks, water management, safety with maintenance equipment, and other items in the industry. Exams are multiple-choice and true and false.

Written Exam may be taken without the prep class. If you would like to take a prep class for the exam, you may register for the prep class for an additional \$200 for the class.

Practical Examination is a formal verification of your experience in the industry. Applicants must have had “hands on” experience working in the industry demonstrating, safety, abilities, skills, knowledge, professional behavior, and is able to work without direction and with confidence. To demonstrate the acceptable level of competency, you will submit items requested above.

Oral Examination is a team of experts that may call you to interview you or ask questions upon application approval.

Examinations – Retesting and Failing

In the event you fail one part of the examination, you will have one more re-test option. In the event you fail the exam the 2nd time, you may take the exam again for another cost. Failure of examination of the certification process entitles the candidate to one (1) retesting opportunities within 12 months from purchase date.

Continuing Education

Certified Professionals are required to continue education. Certified Professionals agree to continued education to keep updated in new techniques and safety within every 5 years.

Request a list of continued education courses required to maintain or obtain the certification. Education Providers and Continued Education Courses on the list are approved by GAP.

Continuing education units (CEUs) hours are required to renew certification through GAP. The GAP will review continuing education requirements for licensure every 3 – 5 years.

New technology and industry standards change in time, continued education keeps our Certified Professionals up to date to ensure safe practice and higher standards. A copy of the certificate of completion will be submitted. In conducting reviews of the certified professional, the committee may require additional proof from the professional to determine compliance.

It is further suggested that the professional review the new state laws and regulations of their area.

CODE OF ETHICS

1. Members agree to maintain current status with OSHA Certification.
2. Members agree to practice safety first.
3. Members agree to continue education and keep up to date with new techniques and sanitation requirements.
4. Members will use safe practices of PPE, Personal Protective Equipment, remove debris at all times to prevent tripping and accidents.
5. Maintenance equipment for safe practice and usage.
6. Keep a log or binder on all equipment maintenance work orders, assuring the equipment is in safe working order.
7. Never leave equipment out where children may get a hold of them.
8. Store fuel and chemicals per that state, county, city, and government requirements. Never leave glues or chemicals where children can reach them.
9. Members agree to operate per the state, county, city, and government requirements. **It is the member's responsibility to keep up date with the regulatory board and to practice according to the laws and regulations.**
10. Members are to maintain high ethical professional standards and per the GAP guidelines.
11. Members will maintain good customers service skills, will maintain client confidentiality, will not sell or give client information out.

12. Members are not to guarantee jobs in advertising, statements, sales, or at any time.
13. Members are not to mis-lead anyone at any time. Will not make false or misleading statements to the public through material; including but not limited to, websites, social media, forms, brochures.
14. The industry has changed over the years, it is important that all professionals and technicians work together to improve the industry standards and the public's trust. Members will not talk bad about others in the industry, mis-lead, or report false or negative responses.
15. Members agree that technicians who are not a licensed Register of Contractors and will not mis-lead, anyone at any time. Shall not participate in any behavior that could be construed.
16. Members may use the certification logo, videos, articles, handouts, images and other items with the written authorization from GAP.
17. In the event the member is not current with fees, member understands he/she may not advertise, promote, or state they are certified through GAP. Violation may be prosecuted, fined, or other. Member accepts the terms.
18. Members agree that in the event of a lapse in GAP membership, they will remove all associated logos and references within 10 days of expiration.
19. Members agree that in the event of a lapse in GAP membership for over 3 years, members will need to reapply.